

BROADLANDS SCHOOL
ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2020

SCHOOL DIRECTORY

Ministry Number: 1698

Principal Graeme Taylor

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School Postal Address 2986 Broadlands Road, RD 1, Reporoa

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Accountant Kusabs Lasike Limited

Members of the Board of Trustees

Name	Position	How Position Gained	Term Expired/Expires
Ross Shaw	Chairperson	Elected	May-2022
Graeme Taylor	Principal	ex officio	May-2022
Bridget Hayes	Parent Rep	Elected	May-2022
Kasey Wills	Parent Rep	Elected	May-2022
Marnel van der Spuy	Staff Rep	Elected	May-2022

BROADLANDS SCHOOL

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BROADLANDS SCHOOL

Statement of Responsibility

FOR THE YEAR ENDED 31 DECEMBER 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Ross James Shaw

Full name of Board Chairperson

GRAEMIE C. TAYLOR

Full name of Principal

[Signature]

Signature of Board Chairperson

[Signature]

Signature of Principal

1/6/21

Date

31.5.21

Date

BROADLANDS SCHOOL

STATEMENT OF COMPREHENSIVE REVENUE & EXPENSE

FOR THE YEAR ENDED 31 DECEMBER, 2020

	Note	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
Income				
Government Grants	2	938,279	896,886	889,577
Locally Raised Funds	3	127,892	106,946	74,629
Interest Earned		2,245	1,500	3,279
		<u>1,068,416</u>	<u>1,005,332</u>	<u>967,485</u>
Expenditure				
Locally Raised Funds	3	41,843	18,298	39,067
Learning Resources	4	734,087	649,677	670,728
Administration	5	59,393	65,542	64,605
Property	6	185,302	171,258	194,853
Finance Costs	7	1,191	-	1,333
Depreciation	8	33,767	34,950	33,811
Loss on Disposal of Property, Plant & Equipment		2,194	-	1,294
		<u>1,057,777</u>	<u>939,725</u>	<u>1,005,691</u>
Net Surplus/(Deficit)		10,639	65,607	(38,206)
Other Comprehensive Revenue & Expenses		-	-	-
Total Comprehensive Revenue & Expenses for the Year		<u>10,639</u>	<u>65,607</u>	<u>(38,206)</u>

This Statement is to be read in conjunction with the attached Accounting Policies, Notes to the Financial Statements and the Audit Report

BROADLANDS SCHOOL

STATEMENT OF CHANGES IN NET ASSETS/EQUITY

FOR THE YEAR ENDED 31 DECEMBER 2020

	Note	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Equity at start of the year		311,966	311,966	350,172
Total Comprehensive Revenue & Expense for the Year		10,639	65,607	(38,206)
Equity at end of year		<u>322,605</u>	<u>377,573</u>	<u>311,966</u>
Retained Earnings		322,605	377,573	311,966
Reserves		-	-	-
Equity at end of year	23	<u>322,605</u>	<u>377,573</u>	<u>311,966</u>

This Statement is to be read in conjunction with the attached Accounting Policies, Notes to the Financial Statements and the Audit Report

BROADLANDS SCHOOL

STATEMENT OF FINANCIAL POSITION

AS AT 31 DECEMBER 2020

	Note	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Equity		322,605	377,573	311,966
TOTAL EQUITY		322,605	377,573	311,966
Represented by				
CURRENT ASSETS				
Cash and Cash Equivalents	9	67,015	33,003	29,341
Investments	10	103,566	104,425	89,475
Accounts Receivable	11	48,065	45,659	45,659
Prepayments		5,521	5,253	5,253
GST Holding Account		199	6,809	6,809
Capital Works owing by MOE	17	-	-	20,401
Total Current Assets		224,366	195,149	196,938
CURRENT LIABILITIES				
Bank Overdraft	9	2,678	-	-
Accounts Payable	12	94,198	57,011	57,011
Finance Leases	13	4,080	4,783	4,383
Revenue in Advance	15	9,492	-	40,978
Funds Held for Capital Works	17	44,697	-	-
Total Current Liabilities		155,145	61,794	102,372
WORKING CAPITAL SURPLUS		69,221	133,355	94,566
NON-CURRENT ASSETS				
Property, Plant & Equipment	16	296,631	280,735	255,917
Total Non-Current Assets		296,631	280,735	255,917
NON-CURRENT LIABILITIES				
Finance Leases	13	7,247	6,517	8,517
Provision for Cyclical Maintenance	14	36,000	30,000	30,000
Total Non-Current Liabilities		43,247	36,517	38,517
Net Assets		322,605	377,573	311,966

This Statement is to be read in conjunction with the attached Accounting Policies, Notes to the
Financial Statements and the Audit Report

BROADLANDS SCHOOL

Statement of Cash Flow For the year ended 31 December 2020

	Note	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash flows from Operating Activities				
Government Grants		233,730	202,886	189,226
Locally Raised Funds		95,238	65,968	113,871
Goods and Services Tax (net)		10,914	-	(7,714)
Payments to Employees		(135,677)	(86,804)	(94,598)
Payments to Suppliers		(146,589)	(123,971)	(146,096)
Interest Received		2,244	1,500	3,427
Interest Paid		(1,191)	-	(913)
Net cash from / (to) the Operating Activities		58,669	59,579	57,203
Cash flows from Investing Activities				
Sales of PPE (and Intangibles)		-	-	-
Purchase of PPE (and Intangibles)		(71,400)	(59,768)	(12,366) *
Proceeds from Sale of Investments		-	-	21,582
Purchase of Investments		(14,091)	(14,950)	(2,618)
Net cash from / (to) the Investing Activities		(85,491)	(74,718)	6,598
Cash flows from Financing Activities				
Finance Lease payments		(2,801)	(1,600)	(2,708) *
Funds Administered on Behalf of Third Parties		(523,443)	-	(39,084)
Funds Held for Capital Works		588,061	20,401	-
Net cash from / (to) Financing Activities		61,817	18,801	(41,792)
Net increase/(decrease) in cash and cash equivalents		34,995	3,662	22,009
Cash and cash equivalents at the beginning of the year	9	29,341	29,341	7,332
Cash and cash equivalents at the end of the year	9	64,336	33,003	29,341

The statement of cash flows records only those cash flows directly within the control of the School.

This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted

BROADLANDS SCHOOL

Notes to the Financial Statements For the year ended 31 December 2020

1. Statement of Significant Accounting Policies

a) Reporting Entity

Broadlands School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for the community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant disclosure concessions have been taken.

Measurement base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific accounting policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates and Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

BROADLANDS SCHOOL

Notes to the Financial Statements For the year ended 31 December 2020

Useful lives of property, plant and equipment

The school reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 16.

Cyclical Maintenance Provision

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical Maintenance is discussed at note 14.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments.

Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is the year that the funding is received.

Teachers' salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the school but are paid directly to teachers by the Ministry of Education (the Ministry).

Use of land and building grants are recorded as revenue in the period the school uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

BROADLANDS SCHOOL

Notes to the Financial Statements For the year ended 31 December 2020

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as income in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The school receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

i) Inventories

Inventories are consumable items held for sale, for example stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. The write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

BROADLANDS SCHOOL

Notes to the Financial Statements For the year ended 31 December 2020

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$500 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings & Improvements	40 years
Classroom Furniture	5-15 years
Information and communication technology	4-15 years
Office Furniture & Equipment	5 years
Textbooks	3 years
Other Equipment	5-10 years
Leased Assets held under a Finance Lease	4 years
Library Books	12.5% Diminishing value

l) Impairment of property, plant and equipment

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant and equipment held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

BROADLANDS SCHOOL

Notes to the Financial Statements For the year ended 31 December 2020

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

m) Accounts payable

'Accounts Payable' represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

n) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

o) Revenue Received in Advance

Revenue received in advance relates to grants received where there are unfulfilled obligations for the School to provide services in the future. When those services are fulfilled the funds will be recorded as revenue.

p) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YP).

q) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable and investments. All of these financial assets are categorised as "financial assets measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

BROADLANDS SCHOOL

Notes to the Financial Statements For the year ended 31 December 2020

The School's financial liabilities comprise accounts payable and finance lease liabilities. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

r) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s) Budget figures

The budget figures are extracted from the School budget that was approved by the Board of Trustees.

t) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expenses.

BROADLANDS SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2020

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
NOTE 2 Government Grants			
Income			
Operational Grants	195,045	182,949	181,001
Teachers Salaries Grants	575,860	572,000	571,823
Use of Land & Buildings Grant	123,260	122,000	121,265
Other MOE Grants	44,113	19,937	15,488
	<u>938,279</u>	<u>896,886</u>	<u>889,577</u>

Operations Grant total includes additional COVID-19 funding totalling \$2,443 for the year ended 31 December 2020.

NOTE 3 Locally Raised Funds

Local funds raised within the School's community are made up of:

Revenue			
Donations	30,904	31,766	27,984
Bequests & Grants	45,000	45,000	-
Fundraising	-	-	57
Activities	17,396	8,720	14,472
Trading	9,667	1,700	8,904
Other Revenue	24,926	19,760	23,212
	<u>127,892</u>	<u>106,946</u>	<u>74,629</u>
Expenditure			
Fundraising Costs	67	500	-
Activities	28,128	17,798	22,795
Trading	5,830	-	6,549
Other Expenses	7,818	-	9,724
	<u>41,843</u>	<u>18,298</u>	<u>39,067</u>
	<u>86,049</u>	<u>88,648</u>	<u>35,562</u>

NOTE 4 Learning Resources

Curricular	14,631	15,773	21,742
Extra-Curricular Activities	2,516	2,700	2,929
Employee Benefits - Salaries	658,546	619,304	626,177
Employment Relations	44,785	-	-
Staff Development	13,608	12,350	19,881
Total Comprehensive Income	<u>734,087</u>	<u>649,677</u>	<u>670,728</u>

BROADLANDS SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2020 (continued)

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
NOTE 5 Administration			
ACC Levies	-	450	-
Audit Fees	4,482	4,482	4,352
Board of Trustee Fees	2,035	2,760	2,485
Board of Trustees Expenses	337	1,000	1,035
Communication	1,427	2,000	1,869
Consumables	4,965	12,500	11,857
Operating Leases	2	-	-
Other	3,437	5,400	4,262
Employee Benefits - Salaries	32,007	25,000	30,314
Insurance	5,202	6,450	4,681
Service Providers, Contractors & Consultancy	5,500	5,500	3,750
	<u>59,393</u>	<u>65,542</u>	<u>64,605</u>

NOTE 6 Property

Caretaking & Cleaning Consumables	1,669	1,500	1,208
Cyclical Maintenance Provision	6,000	6,000	26,991
Grounds	6,899	7,800	10,566
Heat, Light & Water	8,619	9,000	8,305
Rates	1,326	1,158	1,314
Repairs & Maintenance	14,224	9,300	8,128
Use of Land & Buildings	123,260	122,000	121,265
Employee Benefits - Salaries	23,304	14,500	17,077
	<u>185,302</u>	<u>171,258</u>	<u>194,853</u>

NOTE 7 Finance Costs

Interest Paid	<u>1,191</u>	<u>-</u>	<u>1,333</u>
	<u>1,191</u>	<u>-</u>	<u>1,333</u>

NOTE 8 Depreciation

Buildings & Improvements	6,354	4,200	6,354
Classroom Furniture	6,237	6,300	5,758
Info-Tech Assets	5,865	12,950	6,397
Office Furniture & Equipment	-	2,100	-
Other Equipment	9,116	8,000	9,368
Library Resources	1,522	1,400	1,422
Leased Assets	4,673	-	4,512
	<u>33,767</u>	<u>34,950</u>	<u>33,811</u>

BROADLANDS SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2020 (continued)

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
NOTE 9 Cash and Cash Equivalents			
ASB Education Admin Account	(2,678)	32,653	15,140
ASB 51 Account	65,417	-	13,858
ASB 52 Account	1,256	-	-
ASB Business Saver	342	350	342
Net Cash & Cash equivalents for Cashflow Statement	<u>64,337</u>	<u>33,003</u>	<u>29,341</u>

Of the \$64,337 Cash & Cash Equivalents \$20,943 is held by the school on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the school's Five Year Property Plan.

NOTE 10 Investments

The School's investment activities are classified as follows:

Long-term bank deposits with maturities greater than 3 months and no greater than 1 year

103,566	104,425	89,474
<u>103,566</u>	<u>104,425</u>	<u>89,474</u>

NOTE 11 Accounts Receivable

Interest Receivable	252	251	251
Teachers Salaries Grant Receivable	41,407	39,425	39,426
Sundry Debtors	6,405	5,983	5,983
	<u>48,065</u>	<u>45,659</u>	<u>45,659</u>
Receivables from Exchange Transactions	6,658	6,234	6,234
Receivables from Non-Exchange Transactions	41,407	39,425	39,426
	<u>48,065</u>	<u>45,659</u>	<u>45,659</u>

NOTE 12 Accounts Payable

Accruals	6,482	5,697	5,697
Operating Creditors	40,368	6,144	6,144
Employee Benefits - Salaries	41,407	39,425	39,426
Employee Benefits - Leave Accrual	727	531	531
Banking Staffing overuse	5,214	5,214	5,214
	<u>94,198</u>	<u>57,011</u>	<u>57,011</u>
Payables from Exchange Transactions	94,198	57,011	57,011
Payables from Non-Exchange Transactions	-	-	-
	<u>94,198</u>	<u>57,011</u>	<u>57,011</u>

The carrying value of payables approximates their value.

BROADLANDS SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2020 (continued)

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
	\$	\$	\$
NOTE 13 Finance Lease Liability			
The school has entered into a lease agreement for a photocopier and laptops for teachers. Minimum lease payments payable:			
Not later than one year	4,080	4,783	4,382
Later than 1 year but not more than 5 years	7,247	6,517	8,517
	<u>11,327</u>	<u>11,300</u>	<u>12,900</u>
NOTE 14 Cyclical Maintenance Provision			
Provision at Start of Year	30,000	3,009	3,009
Increase in Provision during the Year	6,000	26,991	26,991
Use of Provision during the year	-	-	-
Provision at the end of the Year	<u>36,000</u>	<u>30,000</u>	<u>30,000</u>
Current Liability	-	-	-
Non Current Liability	<u>36,000</u>	<u>30,000</u>	<u>30,000</u>
	<u>36,000</u>	<u>30,000</u>	<u>30,000</u>
NOTE 15 Revenue Received in Advance			
Consolidated Fees in advance	1,376	-	978
Unspent Grants	8,115	-	40,000
	<u>9,491</u>	<u>-</u>	<u>40,978</u>

BROADLANDS SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2020 (continued)

NOTE 16 Property, Plant & Equipment

	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
	31 Dec 2020		
Buildings & Improvements	265,160	(123,184)	141,976
Classroom Furniture	106,191	(78,546)	27,645
Info-Tech Assets	141,788	(133,915)	7,873
Office Furniture & Fittings	9,139	(9,139)	-
Other Equipment	271,661	(172,914)	98,747
Leased Assets	16,236	(6,502)	9,734
Library Resources	50,046	(39,391)	10,655
	<u>860,221</u>	<u>(563,591)</u>	<u>296,631</u>

	Op/Balance (NBV) \$	Additions \$	Disposals \$	Depreciation \$	Total (NBV) \$
	31 Dec 2020				
Buildings	148,330	-	-	(6,354)	141,976
Classroom Furniture	19,168	14,946	(232)	(6,237)	27,645
Info-Tech Assets	7,591	6,147	-	(5,865)	7,873
Office Furniture & Fittings	-	-	-	-	-
Other Equipment	59,617	50,208	(1,962)	(9,116)	98,747
Leased Assets	11,257	3,151	-	(4,673)	9,734
Library Books	9,954	2,223	-	(1,522)	10,655
	<u>255,917</u>	<u>76,675</u>	<u>(2,194)</u>	<u>(33,767)</u>	<u>296,631</u>

The Net carrying value of Equipment held under a finance lease is \$9,734. (2019 \$11,257)

	31 Dec 2019		
Buildings & Improvements	265,160	(116,830)	148,330
Classroom Furniture	118,635	(99,467)	19,168
Info-Tech Assets	135,641	(128,050)	7,591
Office Furniture & Fittings	22,901	(22,901)	-
Other Equipment	230,475	(170,858)	59,617
Leased Assets	17,876	(6,619)	11,257
Library Resources	47,821	(37,867)	9,954
	<u>838,509</u>	<u>(582,592)</u>	<u>255,917</u>

	Op/Balance (NBV) \$	Additions \$	Disposals \$	Depreciation \$	Total (NBV) \$
	31 Dec 2019				
Buildings	154,685	-	-	(6,354)	148,330
Classroom Furniture	24,926	-	-	(5,758)	19,168
Info-Tech Assets	12,671	1,317	-	(6,397)	7,591
Office Furniture & Fittings	-	-	-	-	-
Other Equipment	59,884	9,101	-	(9,368)	59,617
Leased Assets	5,257	11,397	(885)	(4,572)	11,257
Library Books	10,512	1,274	(409)	(1,422)	9,954
	<u>267,933</u>	<u>23,089</u>	<u>(1,294)</u>	<u>(33,811)</u>	<u>255,917</u>

The net carrying value of equipment held under a finance lease is \$11,257. (2018 \$5,257)

BROADLANDS SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2020 (continued)

NOTE 17 Funds Held for Capital Work Projects

During the year the school received and applied funding from the Ministry of Education for the following Capital Works Projects.

	Opening Balance	Funds Received	Money Spent	Balance Revenue	Closing Balance
2020	\$	\$	\$	\$	\$
ILE Building (In progress)	(20,401)	559,270	(522,963)	-	15,906
Tree removal (In progress)	-	28,791	-	-	28,791
	<u>(20,401)</u>	<u>588,061</u>	<u>(522,963)</u>		<u>44,697</u>
Represented by:					
Funds held on behalf of the M.O.E.					44,697
Funds due from M.O.E.					-
					<u>44,697</u>
2019					
ILE Building (In progress)	16,373	-	(36,774)	-	(20,401)
	<u>16,373</u>		<u>(36,774)</u>		<u>(20,401)</u>

NOTE 18 Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

No related party debts or transactions have been written off or forgiven during the year.

BROADLANDS SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2020 (continued)

NOTE 19 Remuneration

Key management personnel compensation.

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual	2019 Actual
<i>Board Members</i>	\$	\$
Remuneration	2,035	2,485
Full-time equivalent members	0.09	0.09
 <i>Leadership Team</i>		
Remuneration	402,563	377,602
Full-time Equivalent Members	4.00	4.00
Total key management personnel remuneration	404,598	380,087
Total full time equivalent personnel	4.09	4.09

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings, and for other obligations of the Board, such as stand downs and suspensions, plus the plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal is in the following bands:

	2020 Actual	2019 Actual
<i>Salaries and Other Short-term Employee Benefits:</i>	\$000	\$000
Salary and other payments	120-130	110-120
Benefits and other emoluments	3 - 4	3 - 4
Termination benefits	-	-

Other Employees

Number of other employee who received remuneration of over \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100 - 110	1	-

The disclosure for "other employees" does not include remuneration of the Principal.

NOTE 20 Compensations and Other Benefits upon leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was as follows:

	2020	2019
Number of persons	Nil	Nil
Total Value	Nil	Nil

NOTE 21 Contingencies

There are no Contingent Liabilities and no Contingent Assets at balance date.

(Contingent Liabilities and Contingent Assets at 31 December 2019: Nil)

BROADLANDS SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER, 2020 (continued)

Holidays Act Compliance - schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of Trustees, through payroll service provider Education Payroll Ltd.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot be quantified at 31 December 2020, a contingent liability for the school may exist.

NOTE 22 Commitments

(a) Capital Commitments

At balance date the Board had entered into contract agreements for Capital Works as follows:

(1) \$558,522 contract for ILE Building to be completed in 2021, which will be fully funded by the MOE. \$522,963 has been spent on the project to date

(2) \$28,791 contract for tree removal to be completed in 2021, which will be fully funded by the MOE. No funds have been spent to date.

(2019: \$589,512).

(b) Operating Commitments

As at balance date, the Board had not entered into any operating leases.

Amounts owing on finance leases are disclosed as a liability in Note 13.

NOTE 23 Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

NOTE 24 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2020 Actual	2020 Budget (Unaudited)	2019 Actual
Financial Assets measured at Amortised Cost	\$	\$	\$
Cash and Cash Equivalents	64,337	33,003	29,341
Investments	103,566	104,425	89,474
Receivables	48,065	45,659	45,659
Total Financial Assets measured at Amortised Cost	<u>215,968</u>	<u>183,087</u>	<u>164,474</u>
Financial Liabilities Measured at Amortised Cost			
Payables	94,198	57,011	57,011
Finance Leases	11,327	11,300	12,900
Total Financial Liabilities Measured at Amortised Cost	<u>126,468</u>	<u>68,311</u>	<u>69,911</u>

NOTE 25 Events after Balance Date

There were no significant events after the balance date that impact these financial statements.

BROADLANDS SCHOOL

KIWISPORT REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

Kiwi Sport is a Government funded initiative to support students' participation in organised sport.

In 2020, the School received \$1,519.91 through Operations Grant. There was also a re-calculated roll adjustment of(\$193) on 23/03/2020.

The funding was spent on the Sport BOP GO4it Programme.

All students benefited from the programme.